



TO: Chief Executive Officers
 Chief Business Officers
 Chief Human Resource Officers
 Chief Instructional Officers

FROM: Dr. Siria Martinez
 Assistant Vice Chancellor, Student Equity and Success

RE: New Extension Dates: Culturally Competent Faculty Professional Development Funds – District Expenditure and Outcome Report for July 2021-May 2023 Instructions

The following memorandum provides an update regarding the new extension date for the Culturally Competent Faculty Professional Development Funds – District Expenditure and Outcome Report for July 2021- May 2023 instructions. **Funds may now be expensed by May 31, 2024, and the report will be due by June 30, 2024.**

New Extension Dates

| Requirements | Original Dates | New Extension Dates |
|------------------------|----------------|---------------------|
| Funds Expense Deadline | May 31, 2023 | May 31, 2024 |
| Report Deadline | June 30, 2023 | June 30, 2024 |

Summary

The 2021 Budget Postsecondary Education Trailer Bill (AB 132) appropriated \$20 million in one-time funding for allocation to community college districts to support a system-wide effort to provide culturally competent professional development, with an emphasis on improving learning outcomes. The Cultural Competency funds were allocated into two parts. One of them being the Foundational Funding. The Culturally Competent Faculty Professional Development Funds have been allocated and disbursed to all districts as part of their First Principal Apportionment (P1 apportionment) payment. One-time funds provided at P1 are intended to bolster institutional anti-racist practices that move the needle in Culturally Competent Faculty Professional Development practices.

Overview of Expenditure and Outcome Report

The **July 2021-May 2024 District Expenditure and Outcome Report** for the 2021 Budget Postsecondary Education Trailer Bill (AB 132) Culturally Competent Faculty Professional Development funds consists of three tables documenting expenditures, descriptions of professional development actions, and impacts.

When completing this form, use whole dollar amounts. Funds may be spent on professional

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development strategies and activities between July 2021 through May 31, 2024. Funds cannot be applied retroactively to expenses prior to July 2021. For answers to common questions, review the Culturally Competent Professional Development One-Time Funds FAQ. Please send your completed form to InstEffect@cccco.edu by **June 30, 2024**.

Detail Table 1

The following provides an explanation of the requested data elements in Table 1 (refer to the enclosed. Expenditure and Outcome Report form). **An example of reporting for Table 1 is provided on page 2** of the March 8, 2022- Equal Employment Opportunity (EEO) and Culturally Competent Professional Development Memorandums and Funding Information that can be located at <https://www.cccco.edu/-/media/CCCCO-Website/About-Us/Divisions/Institutional-Effectiveness/Memos/6322eeoandculturallycompetentmemosa11y.pdf?la=en&hash=4DF6951B94E74E8C84941D3F0D64085795485BD>.

See below for more details.

Column A: Indicate the name of each culturally competent faculty professional development (PD) offering.

Columns B & C: Indicate the expenditure amount for culturally competent faculty PD from AB 132 funds and other funds, if relevant.

Column D: Please include PD strategies and offering details, including a brief description of content, time required, format (in-person or virtual), date(s), number of participants, and whether the event was sponsored by the district and/or college, or if faculty were sent to a training sponsored by an external organization.

Column E: Describe the intended outcome(s) for the PD opportunity (i.e., participant learning outcomes, anticipated impacts on student outcomes).

Column F: If applicable, describe the observed outcome(s) of the PD opportunity for participants, policy, and/or practice.

Column G: If applicable, describe any plans for monitoring the impact of the action.

Detail Tables 2 & 3

Table 2 (refer to the enclosed Expenditure and Outcome Report form) provides a place to report total allocation, expenditures for District/College-sponsored opportunities (including faculty reassign time to design PD), expenditures for external opportunities (i.e., sending faculty to an off-campus PD training offered by external organization), total expenditures, and unexpended allocations. Please Note: the “(d) Total July 2021-May ~~2023~~ 31, 2024 Expenditures” (line 4, box 2) should equal the total dollars expended as shown in Table 1. Table 3 requests the disclosure of expenditures and unexpended balances according to Object of Expenditure codes, as defined in the California Community Colleges Budget and Accounting Manual (BAAM). Detail is requested on Culturally Competent Faculty PD (AB 132) expenditures,

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and we are also asking for information on expenditures from all other funds for accounting purposes.

Contact

For more information, please contact Dr. Siria Martinez at smartinez@cccco.edu.

cc:

Lizette Navarette, Interim Deputy Chancellor, California Community Colleges Chancellor's Office